

**MANATEE GLENS CORPORATION
POSITION DESCRIPTION**

Position Title: Recovery Coach
Division: Substance Abuse

Reports to: Program Clinical Manager

Position Summary: Provides outreach, engagement and recovery support to persons who are in need of substance abuse intervention or treatment. Works with individuals to engage in services, and provides education related to the recovery process and substance abuse. Knowledge of community supports, experience with 12 step philosophy preferred.. Collaborates with other Manatee Glens' programs to ensure continuity of care for person's served and works with Recovery team to ensure individual goals are realized..

Position Qualifications: Minimum of high school diploma, or equivalent and personal experience with the recovery process. Basic understanding of needs of individuals with co-occurring mental illness. Ability to work with persons in their natural environment and assist with linkage to ancillary services.

Ages Served (check applicable):

- Children
- Adolescents
- Adults
- Senior Adults

Position Responsibilities:

1. Provides on site engagement to persons seeking treatment for substance abuse.
2. Coordinates with addiction programs on MGC hospital campus to ensure continuum of care when indicated.
3. Works with individuals in a supportive role to assist them in meeting their treatment and recovery goals.
4. Provides assistance with obtaining recommended ancillary services, including housing, employment and benefits.
5. Keeps accurate records of encounters./ engagements with clients.
6. Advocates on client behalf as needed with local resources (food stamps) and assists in obtaining recommended ancillary services such as housing, employment and benefits.
7. Attends and participates in regular treatment team meetings..
8. Works with the clients, families and natural support systems, in client's natural environment.
9. Assumes other responsibilities as assigned/required.